Bellevue Rotary Club
World Community Service Committee
International Project Grant Checklist 2023-2024

Mail: P.O. Box 523, Bellevue, WA 98009
Email: wcs.grants@bellevuerotary.net
Phone: 425-998-7542

Due March 31st, but early applications are appreciated.

WCS Reviewer: _____ **Project Name:** _____
Project Country: _____ **Project Province:** _____ **Project City/Village:** _____
Host Club: _____ **U.S. Sponsor Club:** _____ **Date submitted:** _____

GENERAL CHECKLIST

	YES	NO	N/A
1. Meets WCS request criteria and requirements? (See WCS Grant Request Criteria)			
2. Is a Bellevue Rotary Club member an advocate?			
3. Clearly states how project will help improve well-being of beneficiaries?			
4. Specifies population served, # of project beneficiaries, and demonstrates maximal impact regarding cost and value?			
5. Demonstrates sustainability?			
6. Provides Bellevue Rotary a discrete piece of ownership that can be measured and reported on?			
7. Clearly explains roles of Rotary host and Rotary sponsor partners regarding participation, oversight and accountability?			
8. Are local (host) Rotarians actively involved in the project?			
9. Is a letter of commitment included, signed by host club's president, stating its role in the implementation of the project?			
10. Is a detailed, itemized budget provided?			
11. Is funding leveraged through partnerships and are all partner contributions listed, noting cash and in-kind components?			
If a 3rd party organization (e.g. NGO) is involved:			
12. Is the NGO's a letter of commitment, proof of its status, and description of its project role and budget included?			
If a Matching Grant application is involved:			
13. Are the host and sponsor clubs' 3-person oversight committees with contact Information included; and is it ready to be submitted for District match?			

Document B (to be used by both applicant and Rotary WCS evaluator)